

# Town of Kiawah Island

## Municipal Election Candidate

### Checklist for the April 23, 2024, Council Member Election

#### **Candidate Filing –**

In accordance with South Carolina State Law, The Town of Kiawah is informing every candidate of the electronic filing requirement for the Statement of Economic Interests form and the Campaign Disclosure form. The forms below are required to be filed with the SC Ethics Commission prior to your name appearing on the ballot.

#### **1) *Must be filed with the Town Clerk before 12:00 Noon on February 20, 2024:***

- Statement of Candidacy**
- Filing Fee [\$25.00]**
- Statement of Economic Interest**
  - When registering as a candidate with a political party for public office; you must file your Statement of Economic Interest (SEI) form using the SC Ethics Commission (<https://ethicsfiling.sc.gov/filing/home>) electronic filing system. When completed, please print a copy of the SEI filing confirmation and submit it with your Statement of Candidacy.

#### **2) *Campaign Disclosure Form must be electronically filed no earlier than April 3, 2024, and not later than April 8, 2024.***

- Campaign Disclosure**
  - you must file your Campaign Disclosure form using the SC Ethics Commission (<https://ethicsfiling.sc.gov/filing/home>) electronic filing system disclosing all campaign contributions and expenditures.
  - A Pre-Election Report is required even if no funds are received and no expenditures are made. The Pre-Election Report must be electronically filed 15 days prior to the election but may not be filed earlier than 20 days prior to an election.
  - A Final Report is electronically filed when the campaign account is closed.
  - *If the Campaign Disclosure is not electronically filed within five (5) days of the established deadline, an initial fine of \$100 is required. After notice has been given by certified mail that the form has not been filed, the fine increases at a rate of \$10 per day for the first ten (10) days and \$100 per day for each additional day the form is not filed.*

**More detailed information on SEI and Campaign Disclosure Forms can be found on the South Carolina State Ethics Commission website at <https://ethics.sc.gov/>.**